



Date Needed: _____

Today's Date: _____

Resource Order Form

Group Leader:

Name _____

Phone # _____

Email _____

Apprentice Leader:

Name _____

Phone # _____

Email _____

Qty:	Name of Book	Author(s)	Series Title	Publisher & Date	Participant or Leader Guide?	DVD needed?
EX: 6	Jesus—Provocative Teacher	Bill Donahue	Jesus 101	Willow Creek 2007	Participant only	Yes—reserved

A Few Tid-Bits About Ordering Resources For LifeGroups:

- Please allow at least 2 weeks for us to find, order & receive your books; ordering is sometimes out of our control and a resource order can take longer. **Please plan as far in advance as possible.**
- These books cost anywhere between \$7.95 to \$12.95 (sometimes more, sometimes less), but we're hoping to underwrite a portion of the cost of the books for your group. We are asking you to come up with \$5 per book, if possible. Anyone wishing to pay the actual amount will not be discouraged, though that is not our expectation!
- The **study guides** at the resource center need to stay at the resource center so all groups can have access to the guides. If we're going to order them for you, it is fine to make a copy of a few pages for your preparation, but not OK to copy a whole book for everyone in your group. We would rather the guides not leave the area (feel free to enjoy the luxurious couch as you preview the study guides!) DVD's themselves can be borrowed to preview....as noted in the following bullet point...
- We have many DVD-based series. Please indicate if you're using one of them, and we will reserve the DVD for you. There is a separate check-out list for DVD's as well as Small Group books (not curriculum guides). If your DVD is checked out, please let us know and we can try to get another copy.
- Of course, you are not limited to the resources at the LG Resource Center. You may stumble across something at a Christian bookstore or have something recommended from a co-worker. Get the above details (author, title, publisher, etc) and we'll attempt to find it for you—we often have ways of finding items a little cheaper.
- Need help finding the right resource? Get your coach involved—they're here to help!

Please fill out with as much detail as possible, and leave at the church office (if no one is around, please slide under Larry M's door!) It is not necessary to pay any monies before we order; we can accept money for books at your convenience. Please turn in money in a well-marked envelope to avoid confusion!